



SCEMD

South Carolina Emergency Management Division

Submitting Mutual Aid Agreement(s)

Instructions:

1. Execute the appropriate signature page
2. Fully complete Exhibit A on page 16 of the Statewide Mutual Aid Agreement
 - a. https://scemd.org/media/1144/statewide_mutual_aid_agreement.pdf
3. Submit the appropriate insurance documentation as require. This information is in Section 4 of the Agreement on page 10
4. After you completed the steps listed above, email the agreement with all documents to maa@emd.sc.gov
5. Once the agreement is received, it will be reviewed and the SCEMD Director will sign, and a copy will be emailed to the email address provided. You can also verify the information on our website by clicking the link <https://scemd.org/em-professionals/statewide-mutual-aid/>.

If you are just updating contact information, complete the Mutual Aid Contact Form by clicking this link <https://scemd.org/em-professionals/statewide-mutual-aid/>